

PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO

IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_  
(Name after adoption)

CASE NO. \_\_\_\_\_

**PETITION FOR ADOPTION OF MINOR**

[R.C. 3107.05]

The undersigned petitions to adopt \_\_\_\_\_,  
a minor, and to change the name of the minor to \_\_\_\_\_

The petitioner states the following: **PETITIONER**

Full Name: \_\_\_\_\_ Age \_\_\_\_\_

Full Name: \_\_\_\_\_ Age \_\_\_\_\_

Place of Residence: \_\_\_\_\_  
Street Address

City or Village or Township if unincorporated area County

Post Office State Zip Code Duration of residence

Marital Status: \_\_\_\_\_ Date and Place of Marriage: \_\_\_\_\_

Relationship of Minor to Petitioner: \_\_\_\_\_

The petitioner has facilities and resources suitable to provide for the nurture and care of the minor and it is the desire of the petitioner to establish the relationship of parent and child with the minor.

**MINOR TO BE ADOPTED**

Birth Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_ Property and Value: \_\_\_\_\_

☐ The minor is living in the home of the petitioner, and was placed therein for adoption on the \_\_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_

☐ The minor is not living in the home of the petitioner, and resides at \_\_\_\_\_

☐ The minor will be an adopted person as defined in R.C. 3107.39;

☐ The minor will be an adopted person as defined in R.C. 3107.45;

A certified copy of the birth certificate of the minor is filed with this petition or is not available due to the following:

\_\_\_\_\_  
Preliminary Estimate Accounting (Form 18.9), if required, is filed with this petition.

The minor is in the permanent custody of \_\_\_\_\_  
whose address is \_\_\_\_\_

CASE NO. \_\_\_\_\_

**PERSONS OR AGENCIES WHOSE CONSENT TO THE ADOPTION IS REQUIRED**

- ☐ Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age, if minor \_\_\_\_\_  
Address: \_\_\_\_\_ ☐ Consent filed
- ☐ Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Age, if minor \_\_\_\_\_  
Address \_\_\_\_\_ ☐ Consent filed
- ☐ \_\_\_\_\_, the agency has permanent custody of the minor  
filed under \_\_\_\_\_, \_\_\_\_\_  
Court County Case No. ☐ Consent filed

**PERSONS WHOSE CONSENT TO THE ADOPTION IS NOT REQUIRED**

- ☐ No person has timely registered pursuant to R.C. 3107.062 as a putative father of the minor born on or after January 1, 1997. Attached is Ohio Department of Human Services Form 1697.
- A The consent of \_\_\_\_\_  
Name Address Relationship
- B The consent of \_\_\_\_\_  
Name Address Relationship  
is/are not required because:
- A B
- ☐ ☐ The parent has failed without justifiable cause to communicate with the minor for a period of at least one year immediately preceding the filing of the adoption petition or the placement of the minor in the home of the petitioner.
- ☐ ☐ The parent has failed without justifiable cause to provide for the maintenance and support of the minor as required by law or judicial decree for a period of at least one year immediately preceding the filing of the adoption petition or the placement of the minor in the home of the petitioner.
- ☐ ☐ State other grounds under R.C. 3107.07 (includes putative father of the minor born before January 1, 1997.)  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Attorney for Petitioner

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Phone Number (include area code)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Attorney Registration No.

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Phone Number (include area code)

PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO

IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_

(Name after adoption)

CASE NO. \_\_\_\_\_

## ENTRY SETTING HEARING ON READOPTION

This day \_\_\_\_\_  
filed a petition to readopt \_\_\_\_\_  
and to change the name(s) of the child(ren) to \_\_\_\_\_

\_\_\_\_\_

It is ordered that \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at  
\_\_\_\_\_ o'clock \_\_\_\_ .M. is the date and time for the hearing of the petition for  
readoption.

\_\_\_\_\_  
Probate Judge

**PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO**

**IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_**  
(Name after adoption)

**CASE NO. \_\_\_\_\_**

**INTERLOCUTORY ORDER OF ADOPTION**  
**[R.C. 3107.14]**

This day this matter came on to be heard on the petition of \_\_\_\_\_  
\_\_\_\_\_ for the adoption and change of name of the  
minor being adopted.

The Court finds that notice has been given to all parties in interest; that all consents have been filed herein or have been found not required; that the allegations in the petition are true; that the minor has been lawfully placed in the home of the petitioner; that the minor has resided for a period of \_\_\_\_\_ in the home of the petitioner in accordance with the laws relating to the placement of children; that the best interests of the minor will be promoted by the adoption and that the accountings, as required, have been filed, reviewed and approved.

It is therefore. ordered that an Interlocutory Order of Adoption is granted, and this cause is continued until the minor has lived in the home of the petitioner for at least six months from the date of this Order.

It is further ordered that the assessor shall make and file a further assessment on or before \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probate Judge

PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO

IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_

(Name after adoption)

CASE NO. \_\_\_\_\_

## FINAL DECREE OF ADOPTION

(After Interlocutory Order)

[R.C. 3107.14]

The Court finds that the minor has now lived in the home of the petitioner, \_\_\_\_\_  
\_\_\_\_\_ for at least six  
months from the date of the Interlocutory Order; that a further report of the assessor has been  
filed and is approved; that the adoption is in the best interest of the minor being adopted; that  
the accountings, as required, have been filed, reviewed and approved; and that the minor is  
an adopted person as defined in Section ☐ 3107.39 or ☐ 3107.45 of the Revised Code.

It is therefore ordered that the Petition for Adoption is granted, and that the name of  
the minor is changed to \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probate Judge

PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO

IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_

(Name after adoption)

CASE NO. \_\_\_\_\_

**FINAL DECREE OF ADOPTION**  
(Without Interlocutory Order)

[R.C. 3107.13, 3107.14 & 3107.19]

This day this matter came on to be heard on the petition of \_\_\_\_\_  
\_\_\_\_\_ for the adoption and change of  
name of the minor being adopted.

The Court finds that notice has been given to all parties; that all consents have been filed or have been found not required; that the allegations in the petition are true; that the minor has been lawfully placed in the home of the petitioner; that the minor has lived in the home of the petitioner for six months as required by law; that a report of the assessor has been filed and is approved; that the adoption is in the best interest of the minor being adopted; that the accountings, as required, have been filed, reviewed and approved, and that the minor is an adopted person as defined in Section ☐ 3107.39 or ☐ 3107.45 of the Revised Code.

It is therefore ordered that the Petition for Adoption is granted, and that the name of the minor is changed to \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Probate Judge

PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO

IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_

(Name after adoption)

CASE NO. \_\_\_\_\_

## ADOPTION CERTIFICATE FOR PARENTS

This is to certify, that in an action pending in this Court, on a petition filed by \_\_\_\_\_  
\_\_\_\_\_ to adopt \_\_\_\_\_  
a minor, satisfactory evidence was submitted to prove, and the Court found, that the minor  
was born on the \_\_\_\_ day of \_\_\_\_\_, at \_\_\_\_\_  
and that all necessary proceedings relative to an adoption were complied with; and the Court  
on the \_\_\_\_\_ day of \_\_\_\_\_, decreed that the minor is legally adopted  
by \_\_\_\_\_  
and the minor's name is changed to \_\_\_\_\_  
in the records of the Court.

WITNESS my signature and seal of said Court,

this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

Probate Judge

By: \_\_\_\_\_

Deputy Clerk

**PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO**

**IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_**  
 (Name after adoption)

**CASE NO. \_\_\_\_\_**

**PETITIONER'S ACCOUNT**

(R.C. 3107.10)

☐ **PRELIMINARY ESTIMATE ACCOUNTING**  
 (To be filed not later than date petition filed)

☐ **FINAL ACCOUNTING**  
 (To be filed not later than 10 days  
 prior to date of final hearing)

This accounting specifies all disbursements of anything of value the petitioner, a person on the petitioner's behalf, and the agency or attorney made and have agreed to make in connection with the minor's permanent surrender under division (B) of Section 5103.15 of the Revised Code, placement under Section 5103.16 of the Revised Code, and adoption under Chapter 3107. (Attach extra sheets if necessary)

DATE	NAME AND ADDRESS	DISBURSEMENTS MADE OR AGREED TO BE MADE	ACTUAL COSTS
	PHYSICIAN		
	HOSPITAL/MEDICAL FACILITY		
	ATTORNEY		
	ACTUAL COST TO THE ATTORNEY		
	AGENCY		
	ACTUAL COST TO THE AGENCY		
	MAINTENANCE AND MEDICAL CARE REQUIRED UNDER R.C. 5103.15		
	FOSTER CARE		
	GUARDIAN AD LITEM		
	COURT COSTS		
	ALL OTHER DISBURSEMENTS		
	TOTAL		



CASE NO. \_\_\_\_\_

[Reverse of Form 18.9]

## CERTIFICATION OF PETITIONER'S ACCOUNT

The undersigned certifies this \_\_\_\_\_ day of \_\_\_\_\_, that this accounting is true and accurate.

\_\_\_\_\_  
Attorney or Agency

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State

\_\_\_\_\_  
Telephone Number (include area code)

The petitioner has reviewed this accounting and attests to its accuracy this \_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Petitioner

\_\_\_\_\_  
Petitioner

**PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO**

**IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_**

(Name after adoption)

**CASE NO. \_\_\_\_\_**

**DECISION OF MAGISTRATE**

TO THE HONORABLE \_\_\_\_\_, JUDGE OF THE \_\_\_\_\_ COUNTY PROBATE COURT:

Pursuant to a prior order filed in Administrative Docket 91008, directing a reference to me to hear and determine according to law matters pertaining to adoptions, I proceeded to hear and examine the evidence in the captioned matter, and respectfully submit the following decision.

This matter came on for hearing on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, on the Petition for Adoption and change of name of \_\_\_\_\_, at which time I proceeded to examine the petitioner(s) \_\_\_\_\_

\_\_\_\_\_, the report of investigation, and the entire record; and being fully advised in the premises, I find that lawful notice of the time and place of this hearing has been given to all persons entitled to notice or that notice has been duly waived.

I further find that the evidence supports all of the relevant allegations of the petition and that the petitioner(s), \_\_\_\_\_ is (are) suitable and qualified to care for and rear the child(ren) and that the best interests of the child(ren) will be served by the adoption.

Respectfully submitted,

\_\_\_\_\_  
Magistrate

**PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO**

**IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_**

(Name after adoption)

**CASE NO.** \_\_\_\_\_

**AFFIDAVIT**

(R.C. 3109.27)

State of Ohio, County of \_\_\_\_\_ S.S.

Upon being duly sworn, \_\_\_\_\_ does hereby  
state the following: (Name)

1. The child(ren) involved is/are \_\_\_\_\_

2. The child(ren)'s present address is/are \_\_\_\_\_

3. The places where the child(ren) has/have lived the last five years are \_\_\_\_\_

4. The names and present addresses of the persons with whom the child(ren) has/have lived during that period is/are \_\_\_\_\_

5. I have/have not participated as a party, witness, or in any other capacity or any other litigation concerning the allocation of parental rights and responsibilities of the same child(ren) or that otherwise concerned the custody in this or any other State.

6. I have/have no information of any parenting proceeding concerning the child(ren) pending in a court of this or any other State.

7. I know/do not know person(s) not a party to the proceeding concerning the child(ren) or claims to be a parent of the child(ren) who is designated the residential parent and legal custodian of the child(ren) or to have visitation rights with respect to the child(ren) or any person other than a parent of the child(ren) who has custody or visitation rights with respect to the child(ren).

8. I have/have not been convicted of or pleaded guilty to any criminal offense involving any act that resulted in a child being abused or neglected nor have I been the perpetrator of the abusive or neglectful act that was the basis of an adjudication that a child is an abused or neglected child.

If your declarations in statements 5 through 8 are in the affirmative, state the case name(s), case number(s), date(s) and nature of the cases(s) \_\_\_\_\_

Sworn to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_

\_\_\_\_\_  
Notary Public

**PROBATE COURT OF \_\_\_\_\_ COUNTY, OHIO**

**IN THE MATTER OF THE ADOPTION OF \_\_\_\_\_**

(Name after adoption)

**CASE NO. \_\_\_\_\_**

**STATEMENT OF ADOPTED PERSON**

THE CHILD NAMED IN THIS ADOPTION IS:

- ☐ A minor who became available or potentially available for adoption on or before September 18, 1996 (R.C. 3107.39) and at least one of the biological parent(s) consented to the adoption or a probate court entered a finding the biological parent(s) consent was not necessary.
- ☐ A minor who became available for adoption after September 18, 1996 (R.C. 3107.45)

**EXCLUSIONS FOR ODHS DISCLOSURE**

- ☐ Foreign adoption finalized in another country and re-finalized in Ohio.
  - ☐ Foreign adoption finalized in Ohio only.
  - ☐ Step-parent adoption.
  - ☐ Involuntary surrender/court commitment
  - ☐ Other (please specify) \_\_\_\_\_
- \_\_\_\_\_

\_\_\_\_\_  
Probate Judge

By: \_\_\_\_\_  
Deputy Clerk

INFORMATION PROVIDED ON THIS FORM IS  
TO BE USED TO ESTABLISH A NEW CERTIFI-  
CATE OF BIRTH FOR THE ADOPTED CHILD.

Ohio Department of Health  
VITAL STATISTICS  
CERTIFICATE OF ADOPTION

Registrar's No. \_\_\_\_\_

Birth No. 134 - \_\_\_\_\_

CHILD'S PERSONAL DATA			
1. NAME OF CHILD BEFORE ADOPTION		2. NAME OF CHILD AFTER ADOPTION	
3. PLACE OF BIRTH (City or village, county, state)		4. DATE OF BIRTH (Month, Day, Year)	5. SEX
ADOPTIVE PARENT(S) PERSONAL DATA			
The following information is to be given as of date of child's birth entered in Item 4.			
<b>FATHER</b> Relation to child - (Check one) <input type="checkbox"/> Adoptive Father <input type="checkbox"/> Natural Father		<b>MOTHER</b> Relation to child - (Check one) <input type="checkbox"/> Adoptive Mother <input type="checkbox"/> Natural Mother	
FATHER'S NAME (First, Middle, Last)		MOTHER'S MAIDEN NAME (First, Middle, Last)	
DATE OF BIRTH (Month, Day, Year)	BIRTHPLACE (State or foreign Country)	DATE OF BIRTH (Month, Day, Year)	BIRTHPLACE (State or foreign Country)
RACE (Specify - American Indian, Black, White, etc.)	ORIGIN OR DESCENT (Italian, Mexican, German, English, Cuban, Puerto Rican, etc.)	RACE (Specify - American Indian, Black, White, etc.)	ORIGIN OR DESCENT (Italian, Mexican, German, English, Cuban, Puerto Rican, etc.)
EDUCATION (Specify only highest grade completed) Elementary / Secondary (0-12)    College (1-4 or 5+)	OF HISPANIC ORIGIN? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes - Specify Cuban, Mexican, Puerto Rican, etc.)	EDUCATION (Specify only highest grade completed) Elementary / Secondary (0-12)    College (1-4 or 5+)	OF HISPANIC ORIGIN? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes - Specify Cuban, Mexican, Puerto Rican, etc.)
OCCUPATION AND BUSINESS / INDUSTRY Occupation    Business / Industry		OCCUPATION AND BUSINESS / INDUSTRY Occupation    Business / Industry	
<b>OTHER REQUIRED INFORMATION</b> (From original birth certificate)		MOTHER'S RESIDENCE AS OF DATE IN ITEM 4 (Street and Number)	
ATTENDANTS NAME		(City, Town, or Location, County, State, Zip)	
MAILING ADDRESS (Street or R.F.D. No., City or Village, State, Zip)		<b>PREGNANCY HISTORY</b> (Complete each section) Previous pregnancies and adoptions by this mother. (NOTE - Include only older children and pregnancies terminated prior to the birth of this child)	
<input type="checkbox"/> M.D. <input type="checkbox"/> D.O. <input type="checkbox"/> C.N.M. <input type="checkbox"/> Other Midwife <input type="checkbox"/> Other (Specify Below)		<b>LIVE BIRTHS</b> (Do not include this Child)	
REGISTRAR'S NAME		Now living	Now dead
		Number _____	Number _____
		<input type="checkbox"/> None	<input type="checkbox"/> None
DATE FILED BY REGISTRAR (Month, Day, Year)		DATE OF LAST LIVE BIRTH (Month, Year)	DATE OF LAST OTHER TERMINATION (Month, Year)
PARENT'S PRESENT MAILING ADDRESS (Street or R.F.D. No.)		(City or Village)	(State) (Zip Code)
ATTORNEY'S NAME AND ADDRESS (Street or R.F.D. No.)		(City or Village)	(State) (Zip Code)

CERTIFICATION

PROBATE COURT, Hamilton COUNTY, OHIO.

I hereby certify that the child named above was adopted on \_\_\_\_\_ (date)

by \_\_\_\_\_ (name(s) of petitioner(s))

as set forth in the final decree of adoption, Case No., \_\_\_\_\_

Date \_\_\_\_\_ Probate Judge

By \_\_\_\_\_ Deputy Clerk